



15<sup>th</sup>

**INDIALIVE**  
**2026**

**March 20 - 22, 2026**

Bharat Mandapam,  
Convention Centre, New Delhi, India

**Innovate . Integrate . Intervene**

## INDIA LIVE 2026 — EXHIBITOR FAQ

### **Exhibition Plan (Third Level)**

Full details & layouts: [www.indialive2026.com](http://www.indialive2026.com) → Venue Information

### **Booth Rules**

- Stick to your allotted space
- No standees/posters outside booth
- Any unapproved branding will be removed by security
- Final booth design must be approved
- Authorization Letter issued only after design approval + sponsorship payment

### **Power & Fabrication**

All power + fabrication through official vendor: **Paras Art Studio**

- Arijeet: 9875478118
- Tanya: 8707453782 | [tanya@parasartstudioevents.in](mailto:tanya@parasartstudioevents.in)
- Vikram: 9810069550

### **Booth Security**

Exhibitors must arrange security for their own booths.

### **Move-In / Move-Out**

- Exhibition area opens: **18 March 2026**
- Booth removal deadline: **Before 4 PM, 22 March 2026**

### **Training Village (First Level)**

Will be available from 19 March 2026

- Room size: **35 × 37 Feet** (100 capacity)
- Carpet required
- Nothing to be hung on walls/ceiling
- Calculate electricity load as per design
- Final design must be approved by official exhibitor coordinator

### **Standees in Bharat Mandapam**

No standees allowed anywhere without prior approval.  
Security will remove unapproved standees.

### **Venue Visit Permission**

Prior permission required.

Share your name + car number with **Mr. Nandan: 9873862231**

### **Scientific Program**

Available at: [www.indialive2026.com](http://www.indialive2026.com)

### **Scientific Halls**

- Second Level: 900 / 600 / 400 / 300 (Boardroom style)
- First Level: Case Presentations (Meeting Rooms 6 & 7 – 200 seats), E-Posters
- Lunch: First Level & Third Level

**Respected participants,**

**We extend our heartfelt gratitude for your continued support and participation in India Live 2026 .**

**This exhibitor's manual has been thoughtfully prepared to provide you with all the essential information and services required for a smooth and successful experience. We encourage you to review this manual carefully, as it contains important details including emergency contacts, the exhibition schedule, logistics support, and general rules and regulations.**

**For stall fabricators & contractors the necessary rules and regulations for stall creation are provided. Kindly ensure compliance to create your stall impeccably.**

**Exhibitors will receive a POSSESSION LETTER upon the completion of all formalities. The POSSESSION LETTER is essential and must be presented at the venue to take possession of your allocated space.**

**We wish you great success at India Live 2026 and look forward to welcoming you .**

**With Best Regards**

**Team IndiaLive**

# Exhibitors Manual

Exhibition Plan 3<sup>rd</sup> Floor (Multipurpose Hall, Level 3)

Venue: Bharat Mandapam

The exhibitor refundable security cheque of INR 100,000/- (Rupees One lakh only) in the name of "PARAS ART STUDIO PVT LTD" at the time of execution before handover of bare space. The security deposit shall serve as a safeguard against any damage to the bare space, infrastructure, fixtures, utilities, or any property belonging to the Licensor/Organizer during the license period.

The exhibitor shall be responsible for maintaining the allotted space in good condition and shall not cause any structural alterations, damage, or misuse of the premises.

Upon completion of the license period and after inspection of the allotted space by the Organizer, the security deposit shall be refunded to the exhibitor within 7 days, subject to deductions, if any, towards damages, unpaid dues, penalties, additional electricity consumption, cleaning charges, or any other liabilities arising during the period of occupation.

In case the cost of repairs or damages exceeds the amount of the security deposit, the exhibitor shall be liable to pay the balance amount immediately upon demand by the Organizer.

The security deposit shall be non-interest bearing.

## MOVE IN AND ASSEMBLING:

- ✚ Exhibition Bare space to be provided to Exhibitor with proper possession letter from Organiser.
- ✚ All exhibitors are requested to get their fabrication material to Bharat Mandapam from Gate no 1, ITPO .
- ✚ Exhibition Bare space LEVEL 3 will be available to start construction 1400 hrs 18<sup>th</sup> March 2026
- ✚ All Bare space pavilions should complete fabrication latest by 2000 hrs 19<sup>th</sup> March 2026.

## **Exhibition Schedule :**

For details log in to [www.indialive2026.com](http://www.indialive2026.com).

## **DISMANTLING AND MOVE-OUT:**

- ✚ Contractors can start dismantling the stalls from 1500 hrs on 22<sup>nd</sup> March 2026
- ✚ Booth dismantling to be completed by 2000 hrs on 22<sup>nd</sup> March 2026
- ✚ Gate Pass would be required to take out fabrication material from hall . Kindly get gate pass from Hall Manager.

## **Bare Space Specification :**

- ✚ Bare space refers to **empty floor space** provided to exhibitors without any built structure. Exhibitors are responsible for designing and constructing their own booth.

## **What bare space includes?**

The following are provided by the organizer:

- ✚ **Marked floor space only.**
- ✚ **Carpeting below construction.**
- ✚ **General hall lighting**
- ✚ **Venue security**
- ✚ **Hall air conditioning (during official show hours)**

## **What bare space does not include ?**

Exhibitors must arrange the following at their own cost:

- ✚ **Booth construction / stand design.**
- ✚ **Furniture and display structures.**
- ✚ **Electric Connection, Electrical wiring and lighting.**
- ✚ **Internet / telecom/ connections.**
- ✚ **Cleaning inside booth.**

## Stand Height Restrictions

- ✚ Maximum stand height: 12 ft

## Construction Rules

- ✚ Booth design must be submitted to organizer latest by 12th March 2026 for structural approval to Inderjit Singh -[inderjeet0389@gmail.com](mailto:inderjeet0389@gmail.com) (+91 95999 65124)
- ✚ All structures must be self-supporting.
- ✚ No drilling, nailing or fixing on venue floor/walls.
- ✚ Fire-retardant materials must be used.
- ✚ Self-supporting.
- ✚ Stable and secure.
- ✚ Designed for public safety.
- ✚ Prohibited items: Untreated wood, Thermocol, Plastic sheets without fire rating.
- ✚ Unsupported hanging structures.
- ✚ Heavy structures without base support.
- ✚ Structures exceeding approved height.
- ✚ Organizer may demand removal if unsafe.

## Panel Preparation Policy

Pre-fabricated and painted panels will be installed as part of the stand structure. The panels must be factory **finished**; therefore, only **minor touch-up work is permitted**.

### Rules

- ✚ Primer and putty application are strictly prohibited.
- ✚ Repainting of entire panels is not allowed.
- ✚ Only minor touch-up using matching paint is permitted to cover small scratches or joints.
- ✚ Ply Cutting, Sanding, scraping, or surface alteration of panels cutting is not allowed.
- ✚ No drilling, cutting, or modification of panels.

- ✚ Exhibitors or contractors causing damage to panels will be liable for replacement costs.

### **Cleaning & Waste Disposal**

- ✚ Organizer cleans aisles and common areas.
- ✚ Exhibitors responsible for booth cleaning.

### **Electricity & Power Supply**

Electricity is **not included in Bare space rental** and must be ordered separately through the official electrical contractor.

### **Power Connection Charges**

j Power Load	Price Entire Duration
Upto 5KW	25000/-
5 kW to 10 kW	50000/-
10kW to 15 kW	75000/-
15 kW to 20 kW	100000/-

**18% GST Extra**

During Construction Period, Single phase

Load	Price
Up to 5 kW	15000/-

**18% GST Extra**

**Payment Terms :100% Advance latest by 16 March 2026**

**Invoice will be provided**

**RTGS details as below**

**NAME : PARAS ART STUDIO PVT. LTD.**  
**ACCOUNT NO : 0627002100259725**  
**BANK : PUNJAB NATIONAL BANK**  
**MOBILE NO : 9810069550**  
**BRANCH : NARAINA VIHAR, NEW DELHI**  
**IFS CODE : PUNB0062700**

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## **Important Electrical Rules**

- ✚ **Wiring from Source of supply to the stall will be brought by Show's official Electrical Contractor. Internal Wiring in stall to be done by Exhibitors Contractor.**
  - ✚ **Heavy machinery not allowed**
  - ✚ **Overloading may result in power disconnection.**
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### **Important Contacts :**

**Hall Manager – Mohit Rathod -7503945540**

**All-over Incharge - Inderjeet Singh -9599965124**

**Client Servicing -Arijit Chakraborty -9875478118**